

**Volunteer Application Form and Declaration**

**Name**: **Pronouns:**

**Email:**  **Phone Number:**

**Languages:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Essential** | **Y/N** | **Desirable** | **Y/N** |
| Ability to build professional relationships |  | Knowledge of Violence Against Women and Girls (VAWG) |  |
| Ability to communicate with non-native English speakers |  | Experience doing community outreach work |  |
| Experiencing working with vulnerable and diverse communities |  | Understanding of trauma informed practice |  |
| Flexible and adaptable  |  | Experience facilitating workshops, hosting focus groups and holding community spaces |  |
| Available to commit weekly for a minimum of 6 months |  | General knowledge or interest of local areas in Glasgow |  |
| Basic understanding of the Hostile Environment and asylum support |  | Access to a car |  |

**Please tell us why would like to volunteer with Ubuntu Women Shelter?**

**Do you have any previous experience working in this sector or with vulnerable and/or diverse populations? Please details these below.**

**Do you have any previous/ongoing life experiences that you feel we should know about that could impact on your time here? Please note that we are non-judgemental. In asking this we would like to get to know you better and learn if there is anything we can do to make the working environment safe and viable for you.**

**Do you have any accessibility and/or support needs we should be aware of?**

**We would like to gain a more holistic view of you as a person. If you have any skills/hobbies/talents please share these here.**

**Is there anything else you would like to share with us?**

**Are you a member of the PVG scheme?** **Y / N**

**Please tick if you have had any of the following training:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **First Aid** |  | **Asylum Support Advice Training** |
|  | **Mental Health First Aid** |  | **OISC Immigration Training**  |
|  | **Rape and Sexual Violence Sensitivity** |  |  |

|  |
| --- |
| **Name and contact details of two References** |
| **Reference No. 1** |
| **Reference No. 2** |

|  |
| --- |
| **Date:**  |
| **Signature:**  |

**Ubuntu Safer Spaces Policy**

1. **Consent:** Before you touch anyone or discuss sensitive topics, ask if they are comfortable with that. Don’t assume your physical and emotional boundaries are the same as other person’s.
2. **Be aware of your privileges:** This includes less obvious or invisible hierarchies. Think about how your words, groups, opinions and feelings are influenced and who they might exclude or harm.
3. **Calling out:** If you have acted or spoken harmfully, even if unintentionally, someone will bring this up with you. If this happens, listen and reflect on what they are saying even if you think they may be wrong. Don’t try and absolve yourself of responsibility. We must all take accountability for our actions.
4. **Learning**: If you don’t understand something, just ask. You may be directed to a book, website or skillshare to learn more. We are responsible for our own learning and, if we feel able to, for sharing this knowledge with others.
5. **Labour:** Please contribute whatever you can and in whatever way you can. This will be different for everyone. Please show consideration for the hard work of others and be considerate when you offer criticism – it’s okay to make mistakes.

**Date:**

**Please sign here to show your agreement with our policy:**

**We will:**

* **Cover reasonable travel expenses if you are destitute and/or in the asylum system (no evidence is required)**
* **Provide Certificates of Training and reference letters upon request**
* **Provide translation of materials into your language**
* **Run regular well-being sessions**
* **Organize regular workshops updating you about changes in destitution policy, the hostile environment and the immigration system**
* **Organize regular gender, racial and sex-worker sensitivity trainings**
* **Keep your personal information confidential and will not share it with any third parties (just to note: we may use anonymous data for funding applications e.g the number of volunteers we have at any point in time)**
* **Provide endless cups of tea and coffee!**

I declare that I have not been involved in disseminating the views, objectives, policies and/or undertaken paid or voluntary work with any department, individual or private enforcement agency associated with and/or directly or indirectly funded by the Home Office and/or UK Border agencies.

I declare that **I will not** sell or disclose information to the Home Office, the Press, Immigration and Law Enforcement, Political Parties and any other Third Parties (unless directed as part of my work at Ubuntu).

**Date:**

**Name:**

**Signature:**